



# COMHAIRLE CONTAE CHILL MhANTÁIN Wicklow County Council

**Pleanáil, Forbairt Eacnamaíochta agus Tuaithe  
Planning, Economic and Rural Development**

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**Tinahely Agricultural Show,  
Unit 16,  
Riverside Business Centre,  
Tinahely,  
Co. Wicklow.**

4<sup>th</sup> July 2024

## **NOTIFICATION OF A DECISION UNDER SECTION 231 OF THE PLANNING AND DEVELOPMENT ACT 2000 (AS AMENDED)**

**APPLICATION DATE: 3<sup>rd</sup> May 2024**

In pursuance of the powers conferred upon them by the above mentioned Act, Wicklow County Council have by order dated 3<sup>rd</sup> July 2023 decided to **GRANT** a licence to hold an outdoor event.

Namely:

**Licence to hold an event in accordance with Part XVI of the Planning and Development Act 2000 (as amended). The location at which the event is to be held is lands at Fairwood Park, Tinahely, Co. Wicklow. The Event is an agricultural show. The intended date for the event is the 5<sup>th</sup> August 2024**

Subject to the 19 conditions set out in the Schedule attached

Signed on behalf of Wicklow County Council

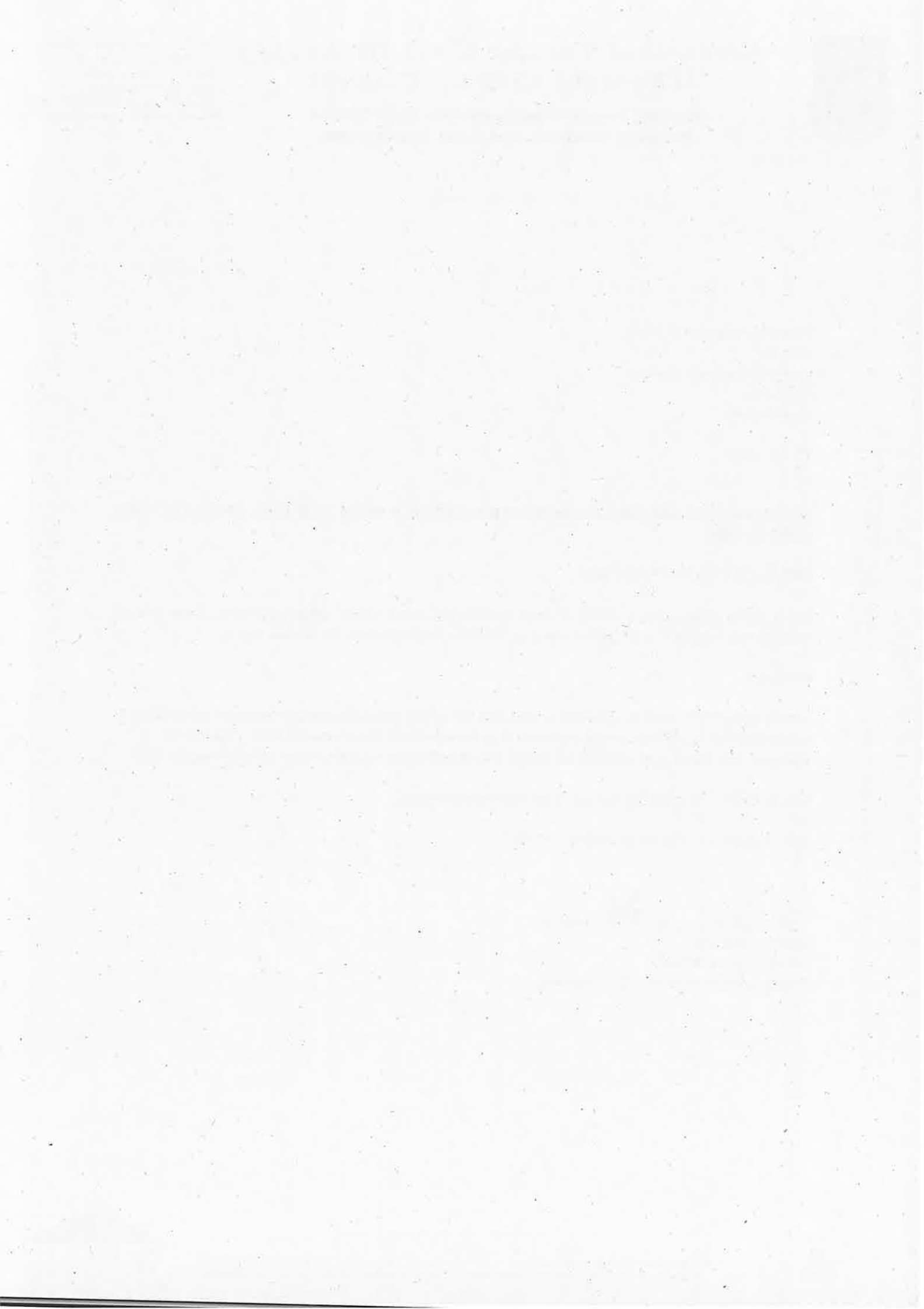
**Siobhan O'Brien,  
Administrative Officer,  
Planning, Development & Environment.**



*Tá an doiciméad seo ar fáil i bhformáidí eile ar iarratas.  
This document is available in alternative formats on request.*

Ba chóir gach comhfhreagras a sheoladh chuig an Stiúrthóir Seirbhísí, Pleanáil, Forbairt Eacnamaíochta agus Tuaithe.  
All correspondence should be addressed to the Director of Services, Planning, Economic and Rural Development.





WICKLOW COUNTY COUNCIL

LICENCE APPLICATION UNDER SECTION 231(3) OF THE  
PLANNING AND DEVELOPMENT ACT 2000 (AS AMENDED)  
PLANNING AND DEVELOPMENT REGULATIONS 2001 (AS AMENDED)

Chief Executive Order No: 878/2024

Name of Applicant: Tinahely Agricultural Show Society Co. Ltd.

Nature of Application: Permission for Licence to hold an event in accordance with Part XVI of the Planning & Development Act 2000 (as amended).

Location of Event: Fairwood Park, Tinahely, Co. Wicklow

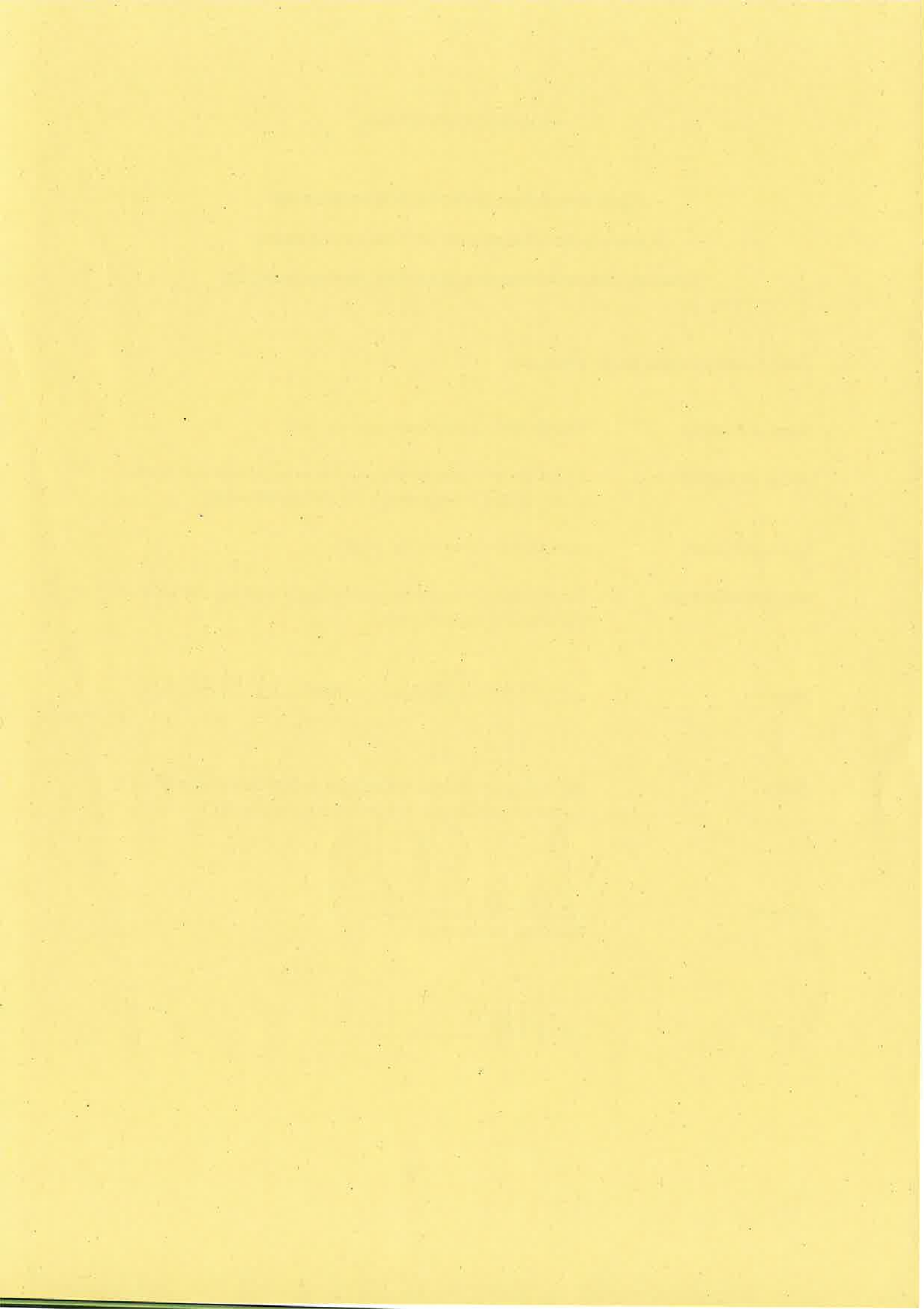
RECOMMENDATION: That PERMISSION be granted subject to 19 conditions contained in the schedule attached hereto.

Signed: Siobhán Bolger Dated: 1/7/2024.

ORDER: It is hereby decided that PERMISSION be **GRANTED** subject to the 19 conditions contained in the schedule attached hereto.

SIGNED:   
DIRECTOR OF SERVICES

DATED: 2/7/24



**SCHEDULE OF CONDITIONS**  
**LICENCE UNDER SECTION 231 OF THE PLANNING AND DEVELOPMENT ACT 2000**  
**(AS AMENDED)**

**Tinahely Show, Fairwood Park, Tinahely, Co. Wicklow 5<sup>th</sup> August 2024**

1. This Outdoor Event Licence refers to the Event, which is a family outdoor agricultural focused event 'The Tinahely Agricultural Show' to be held on the 5<sup>th</sup> of August 2024 as described in the application received on the 03<sup>rd</sup> of May 2024. The Outdoor Event Licence shall be for a maximum capacity of 15,000 attendees per day. The event shall be implemented in full accordance with the application documents, save as the conditions hereunder otherwise require.
  
2. A Final Event Management Plan shall be formally agreed with Wicklow County Council, Wicklow Fire Service, HSE and An Garda Síochana by the 22<sup>nd</sup> of July 2024. This shall include:
  - List of key personnel (Event Controller, Deputy Event Controller, Event Safety Co-ordinator, Security Co-ordinator, Site Manager, Medical Co-ordinator, Site Medical Officer, Noise consultant and Transport/Traffic Co-ordinator) and their telephone and mobile telephone numbers.
  
  - A Final Traffic Management Plan prepared in line with the Traffic Signs Manual as published by the Department of Transport, specifically Chapter 8 Temporary Traffic Measures and Signs. The arrangements identified in the final TMP shall remain in place for the duration of the works. The Traffic Management shall be managed by a suitably qualified person with appropriate training i.e. a holder of a CSCS Construction Skills Certificate Scheme and/ or SLG Sighting, Lighting and Guarding licence. This qualified person shall be at the particular site location at all times when road signing, lighting and guarding is being installed, modified or removed on the roadway.
  
  - The final Traffic Management Plan shall include:
    - i) The details of managers, supervisors, operatives etc. to be onsite and their relevant training experience records;
    - ii) Details of external signage plan (locations of all the proposed signage) and detail the installation of signs prior to the event commencing to direct attendees to and from the event. Sign installation shall have regard to Chapter 8 of the Traffic Signs Manual when installing/removing and maintaining these directional/information signs. Details of Variable Message Signs (VMS) in accordance with TII's 'Guidelines for the Use of VMS on National Roads';
    - iii) Pedestrian routes to the venue/associated with the venue segregated from vehicular traffic, all pedestrian routes within the venue shall be to a suitable standard and adequately illuminated;

- iv) Detail any critical junction, gate or other locations (e.g. drop off points) where measures will alter the existing road layout;
  - v) Detail of contingency measures to deal with parking in the event that parking areas become full. Detailing where people will be directed from both south and west. An indicative quantum of spaces that each car park can accommodate shall be included;
  - vi) Detail of how parking associated with the event will be strictly limited to on-site / park and ride parking and how the operator will ensure a “no off-site parking” policy will be maintained during the event;
  - vii) Detail of event lighting in order to clarify it has been positioned in such a manner as to minimise light pollution/glare onto the adjoining road network.
- List of funfair attractions to assist with fire risk assessment;
  - An Alcohol Management Plan;
  - Details of liaison with the local community;
  - Fire Safety Plan;
  - Other matters raised to date by Wicklow Fire Service, An Garda Síochana, HSE and Wicklow County Council.

The agreed Final Event Management Plan shall be implemented in full.

3. Site layout plans to a minimum scale of 1:500 shall be formally agreed with Wicklow County Council, Wicklow Fire Service and An Garda Síochana by the 22<sup>nd</sup> of July 2023. These shall clearly show:
  - i) evacuation routes and assembly areas
  - ii) the number, position and size of outdoor and indoor stages/tents
  - iii) the location of speakers
  - iv) the position of the event control room
  - v) the water supply, toilet accommodation, hand washing facilities, refuse and waste disposal for the food traders/food stalls
  - vi) changing places facilities in order to comply with requirements of the Disability Officer as per Wicklow County Council 07/09/2022
  
4. a) Exit routes and means of escape shall comply with the requirements of Chapter 15, Code of Practice for Safety of Outdoor Pop Concerts and Other Outdoor musical Events, 1996.



b) At all times while the premises is in use for the event, the ground surfaces, including exit routes, must be maintained in a safe condition free from slip or trip hazards etc. This may necessitate the installing of suitable ground coverings. Exit routes must be available for immediate use and capable of safely evacuating the capacity crowd regardless of weather conditions.

5. Any proposed event signage, static and VMS, relating to national roads shall be agreed with the Roads Authority, TII in this instance, no later than one month prior to the event. Only signs detailed in a traffic management plan sanctioned by the Gardai and Road Authority may be placed on the national Road/Motorways. VMS signs are to be used for traffic management purposes only and not for promotion of sponsors, etc. The TII Guidelines for the use of variable Message Signs on National Roads should be consulted. A signing plan should also include for contingency plan signing.

In this regard, the applicant should also be aware that sections of the M/N11 forms part of the Motorway Maintenance and Renewals Contract Network A or the N11 Arklow/Rathnew PPP Scheme. Consultation with Motorway Maintenance and Renewals Contract Network/A Contractor and/or the N11 Arklow/Rathnew Public Private Partnership Contractor will be required, via the relevant road authorities, in relation to any works proposed, including signage, that affect the motorway/national roads and associated junctions in terms of operation requirements, timetabling, etc.

Unless otherwise agreed in writing with the Roads Authority and Wicklow County Council, all signage shall be removed from national routes no later than one week post event.

6. a) An event Medical Plan, approved by the HSE, shall be submitted to the Planning Authority and the HSE Emergency Management Office **at least 2 weeks prior** to the Event. Any alterations to this Plan shall be agreed in writing with the Planning Authority, in consultation with the HSE, prior to commencement of/during the event.

b) All medical first aid activity (if any) at the event shall be recorded, compiled in an event medical report and submitted to the HSE, Emergency Management Office, within one month of the completion of the event. The report shall include the following information:

- a. Number of patrons accessing medical/first aid services
- b. Number of patrons requiring actual treatment
- c. Number of patrons removed to hospital
- d. Types of injury/illness

(Names and personal details are not required).

7. This licence may be suspended by the Licensing Authority at the request of the Health Service Executive due to issues of public safety in relation to major public health risks. The HSE Health Protection Surveillance Centre (HPSC) provide the most up to date guidance and supporting documents which are all available at [www.hpsc.ie](http://www.hpsc.ie).

The granting of this licence is subject to the event organisers adhering to government and local public health requirements applicable to the area in which the event is to take place. It must be noted that public health requirements may change between the time of the granting of the licence and the date in which the event is to be held. In this case the most up to date government and local public health requirements must be adhered to by the event organiser.

8. Access shall be facilitated to the immediate area for Health Service Executive Community Services providing domiciliary care services to the population adjacent to the venue. Where Hospitals, Health Centres or Residential units are located within Traffic or Pedestrian restricted areas associated with the event, access for Staff, Clients and Visitors must be maintained.
9. No amplified music shall be played at the event after 18:00. No other activity, including (but not limited to) the funfair, use of generators, dismantling or moving of equipment that is likely to cause a noise nuisance to residents shall be carried out between 23:00 and 08:00 on any day.
10. Sanitary accommodation shall be in accordance with the Code of practice for Safety at Outdoor Pop concerts and other outdoor musical events 1996 or other appropriate code of practice as agreed in advance by the Environmental Health Officer.
11. Concession units using gas fired cooking equipment shall be sited at least 6 metres from any other unit in accordance with Section 22.5 of the Code of Practice for Safety of Outdoor Pop Concerts and Other Outdoor Musical Events, 1996.
12. All temporary electrical work shall be certified to meet the requirements of the National Rules for Electrical Installations - ET 101.
13. The licensee shall ensure that all items of equipment in operation at the funfair shall have valid safety certificates, which shall be in accordance with the provisions of Section 239 (7)(b) of the Planning and Development Act 2000 (as amended).



14. All construction/development/de-construction/dismantling works at the Event site shall be carried out between the hours of 08.00 and 22.00.
15. The licensees shall be responsible for:
- i) The removal of structures and the carrying out of any works for the reinstatement of the lands subsequent to the Event, these works shall be completed by 6.00pm on Monday 12<sup>th</sup> of August 2024, unless otherwise agreed in writing by the Local Authority.
  - ii) The full clean-up of the local area, including Tinahely, and the road network on the approaches to the venue affected by the Event. This shall be completed by 6.00pm on Monday 12<sup>th</sup> of August 2024, unless otherwise agreed in writing by the Local Authority.
  - iii) The repair of and remedial works arising from any damage caused to public and private property, facilities or amenities associated with the Event. These works shall be completed by the 12<sup>th</sup> of August unless otherwise agreed in writing by the Local Authority.
16. Access routes to the Event shall be maintained free from obstruction during the Event, to ensure that Emergency Services Access is available in the event of an emergency.
17. The licensee shall maintain public liability insurance cover for the full duration of the Event. Details of the insurance cover shall be submitted for the written agreement of Wicklow County Council not later than 1 week prior to the commencement of the Event.
18. Should the Planning Authority advise the licensee that the Event is not in compliance with the conditions of the Licence the licensee is required to immediately address the matter, in the manner requested by the Planning Authority.
- The licensee shall comply in full with all of the conditions attached to this licence. In holding the subject event the licensee shall have due regard to the provisions of Section 231(3)(b)(iv) of the Planning and Development Act 2000 as amended and the implications of non-compliance with this event licence for future events at this location. The licensee shall also have due regard to the Provisions of Section 233 of the Planning & Development Act 2000 as amended which the Planning Authority may use should the event be held in contravention of the terms of this licence.
  - The event licence relates to the subject events outlined above and nothing in this event licence shall be constructed as negating the licensee's statutory obligations or requirements under any other enactments or regulations.

- 19.** A debriefing session organised by the licensee shall be held not later than two weeks after the termination of the Event. The licensee shall advise Wicklow County Council and all relevant prescribed bodies of the debriefing session and request that they attend.